



Business Improvement District

General Board Meeting

5.30pm Monday 13th

September 2022

Bier House

Chaired by: Alex Ward (AW)

Attendees: BID Members: Sherry Siefken Glossop (SSG), Justin Morgan (JM) Chrissie Chard (CC), Others: BID Manager Sarah Hooper, Nik Read (NR), Simon Sharp (SITA SS), Jackie Wetherill (taking Mins), Helen Tripconey,

Apologies: James Deseta (JD), Phil Barnett (PB), Steve Cross (SC) John Hill (JH), Roger Symons (RS), Town Council Representative: Michael Evamy (EM)

Agenda Item	Minutes	Action
1	Welcome and Apologies – noted above	
2	Declaration of Interest - nothing to declare	
3	Approval of Minutes 23.8.22 Justin (JM) & Sherry Siefken Glossop (SSG)	
3	<p><b>Matters arising</b></p> <p><b>Rising Commercial Rents – Email</b> has been sent to BID members advising them of the facts and how they can report to RICS. John waiting for Amy to find latest update before investigating if members would be interested if we could supply a venue where businesses can meet to discuss between themselves.</p> <p><b>Signage –</b> Wayfinding moved to future meeting as new BID manager just started and needs to be investigated. New or adjusted signage was noted as a project for BID 3. Alex requested that Sarah contact Jamie to clean signs.</p>	<p>John to go back to Amy to find latest and update before JW looking into if Businesses involved would be interested</p> <p>Sarah Hooper to look back over paperwork for original signage when settled in. Sarah Hooper to call Jamie and organise cleaning of signs.</p>

	<p><b>Graffiti</b> – Justin informed the Board that there are areas such as Ayr Lane just off Fore Street and back of station. The Board asked for a map showing where the graffiti is and contact owners if possible</p> <p><b>Transport Sub Group</b> – Meeting was cancelled - to be updated at next meeting</p> <p><b>Street Marshalls</b> – Town Council have arranged Marshalls to check Trewin Gardens regularly.</p> <p><b>GWR – Survey</b> – Survey had very little response, mostly asking for trains to run later.</p> <p><b>Dogs on Beaches &amp; Street Traders</b> – Wardens are on petrol, up to public to report to Town Council for any incidents.</p> <p><b>BID 3</b> – To be researched later in the year after winter events have been organised.</p>	<p>Sarah to collate a map.</p> <p>No action</p> <p>Sarah to add to newsletter</p>
4	<p><b>Managers Update – BID Manager Sarah Hooper</b></p> <p>First week in position and loss of Queen Elizabeth has meant that much of the time has been spent reviewing latest guidance.</p> <p><b>Disabled Access Suggestion by BID Member</b> – We have had a response from 3 business, the Board suggested that SITA members, accommodation and facilities</p> <p><b>Bins and Waste</b> – Crates have been installed by Stoned pizza to ease problem with their waste. It was suggested that with problems in St Ives for being able to dispose of waste, that maybe businesses could sign up for a Code of Conduct to make them more responsible. There are key areas of problems.</p> <p>Simon suggested that a Code of Conduct could include signs, frontage and waste.</p> <p><b>Sponsorship request Movember</b> - They have not been back in touch, and the event is October. Applicants for funding need to provide full details, including information about the organisation and bank accounts in future.</p> <p><b>Electric Vehicles</b> – Justin informed the board that some businesses are now using electric vehicles effectively and parking outside of main part of town. To be discussed more at next meeting</p> <p>Policing in St Ives – Alex explained to the board that there was no phone line, or direct email to contact Police stationed at the Stennack. Sherry reminded that all incidents need to have a log number</p>	<p>JW to email members and ask for members to let us know if they have disabled access and investigate facilities before putting out on social media.</p> <p>Project to look into for BID 3 preparations next year.</p> <p>Sarah to add to newsletter to ask for people to ensure they get a log number.</p>

	<p><b>Budget</b> – Budget nothing to report.</p> <p><b>BID 3</b> – Sarah and Alex attended a meeting advising on best way to move forward for BID 3. They were advised that we need to start working on ideas and information for BID 3 early next year and put systems in place that help with feedback of Levy payers opinions.</p> <p><b>Play shaping</b> – Meeting was cancelled. Board to be advised when meeting is rescheduled.</p> <p><b>SITA Website</b> – Sarah informed the Board that we have had initial interest on advertising banners for SITA webpage, and that over the coming months we will look into the best ways to update the webpage so that it provides the best service for the town.</p> <p><b>Anaerobic Digestion Project:</b> - This is currently being investigate by the Council and Board will be updated with progress.</p> <p><b>Courses for New BID Manager:</b> Sarah to have meeting with Mel and Malcolm Bell at Eden Project to meet South West BID managers.</p> <p><b>AOB</b></p> <p><b>Take away pizza boxes on Wharf</b> - they have installed crates to deal with waste.</p> <p>Drinking on the Streets – Justin mentioned that late night drinking on the streets seems to have increased. Late night licences do play a part in this, and</p> <p>Next BID meeting 4<sup>th</sup> October 2022</p> <p>Date of further meetings: 1<sup>st</sup> November 2022.</p>	<p>Sarah to start collating information for BID 3, and research with other BID organisations</p> <p>Sarah to update the Board on research and progress.</p>
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