



Business Improvement District

## **Minutes of St Ives BID Board Meeting**

**Held at the Castle Inn, Fore Street, St Ives**

**on Wednesday 1st November 2017**

### **Present (BID Board):**

Damian Sargent (Chair)

Simon Sharp

Sherry Siefken-Glossop

Belinda Hanks

Steve Cross

James De Seta

### **In attendance:**

Carl Lamb, BID Manager

Kate Woodstock, BID Administrator

Nik Read, Meor Design

### **1. Welcome & Apologies for absence**

No apologies were noted again from Andrew Mitchell. It was decided by the board that due to Andrew's lack of attendance at BID board meetings as a Town Council representative, Damian will now request the Town Council assign someone new. It is paramount that the BID and the Town Council have a good liaison to ensure the smooth running of certain projects.

### **2. Rees Flynn: WIFI Spark**

Rees Flynn from WIFI Spark made a presentation and the BID board voted to have WIFI Spark carry out a survey.

**Action: Carl/Kate to book survey**

**3. The minutes of the BID board meeting held on 4<sup>th</sup> October** were approved by the board.

### **4. Pedestrian Signage update**

Matt Philips from Highways is currently seeking permissions from the Cornwall Council Car Parks for three locations. Once those permissions have been granted a contract between all the parties involved will be signed to establish who is in charge of ongoing costs and maintenance etc.

**Action: Carl/Kate to call Mark on 13.11.17 to see what progress has been made.**

## **5. Website update**

The proposal of phase two of the website development will be presented to the board at the December meeting.

## **6. Budget update**

No update this month.

**Action: Alex to cross reference the bookkeeping and the bank statements.**

## **7. St Ives Shanty Shout**

The Shanty shout will now be playing at the Lifeboat Inn in due to popular demand. The Shanty Shout have also received more interest in sponsorship for next year's event.

## **8. St Ives in December**

The St Ives Gig Club are also helping out with Father Christmas' arrival this year. The St Ives in December team have also gained further sponsorship for this year's festivities.

**Action: Carl/ Kate to book Photographer for the evening**

## **9. St Ives BID AGM**

Carl is going to recirculate the AGM paperwork for the BID board to approve over email by 5pm on Friday 3<sup>rd</sup> November.

**Action: The BID board to approve paperwork by Friday**

## **10. AOB**

- Sherry spoke with a couple of the business owners on Fore street that are concerned about the lack of CCTV.

**Action: Sherry to invite those concerned to the January Board meeting.**

- No one has heard from Mark Tompkinson about the Shop Local Scheme

**Action: Carl to contact Mark to progress the scheme**

- Christmas Party & Secret Santa to be booked and organised

**Action: Kate to book a table for dinner and to organise Secret Santa**

- The Board voted to donate £1,000 towards the improvement of the toilets on Porthmeor Beach

**Action: Carl/Kate to pay Steve Hewlett from Saints Board Riders**

## **11. Date of next BID board meeting**

The next BID Board Meeting takes place on Wednesday 6<sup>th</sup> December, 5pm at The Queens Hotel, St Ives. The BID Annual General Meeting will then take place at 6pm at St Ives Library.

**The meeting closed at 7.30pm**

Minutes approved

Date: .....

Signature: .....